



**EMPLOYMENT APPLICATION**

The owner of this haircolorxperts salon is an equal opportunity employer and does not discriminate in recruiting, hiring, training, promoting or other employment practices on the basis of race, color, religion, sex, age, marital status, pregnancy, national origin, political affiliation, familial status, disability, sexual orientation or veteran status. No question in this application is intended to obtain information to be used for such discrimination and you may omit any information that would disclose any basis for discrimination.

Please complete this form in your own handwriting and in ink, even if you are including a resume. We ask that you fill in all information requested. If you require more space for answers, please use an additional sheet of paper.

PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

If we are unable to contact you at the address/telephone number listed above, where may you be reached?

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Are you 18 years of age or older?  yes  no If not, do you have the proper work permits?  yes  no

Have you previously been employed with haircolorxperts?  yes  no If yes, when, where and in what position? \_\_\_\_\_

Have you previously applied for employment with haircolorxperts?  yes  no If yes, when, where and in what position? \_\_\_\_\_

Have you ever been refused a bond?  yes  no If yes, state the reason and date the bond was refused. \_\_\_\_\_

JOB REQUIREMENTS

Indicate specific position desired: \_\_\_\_\_

Do you know any reason why you cannot perform the essential functions of the job for which you are applying, with or without reasonable accommodations?

yes  no If yes, please explain? \_\_\_\_\_

Can you work the regular hours/days/shifts of the job for which you are applying?  yes  no

For positions requiring weekend work:

Can you work weekends?  yes  no Can you work overtime?  yes  no

Check appropriate employment desired?  full time  part time  temporary

What date would you be available to begin work? \_\_\_\_\_

EDUCATION, TRAINING AND SKILLS

School Attended	Name and Location	Major	Degree
High School			
Business or Technical School			
College			
College			
Graduate School			
Special Training Courses			

Do you plan to continue your formal education?  yes  no If yes, when, where and what courses?

List any academic or community activities, honors, and offices that you presently hold or have held in the past.

For positions requiring foreign language:  
What language(s) do you speak, read or write? (Indicate languages)

Briefly describe below your interests, skills, and aptitudes that you feel qualify you for a position with haircolorxperts. If you need more space, please continue on a separate sheet of paper.

EMPLOYMENT EXPERIENCE

Have you ever been discharged or asked to resign from a position?  yes  no If yes, explain the circumstances.

Have you ever held a position of trust (handling money or confidential material)?  yes  no If yes, please specify.

Does your present employer know of your plans to change employment?  yes  no If not, when may we contact your employer?

Briefly state why you desire to make a change in employment.

EMPLOYMENT EXPERIENCE (continued)

Please account for all jobs held within the past five (5) years beginning with your present or most recent employer. Include part-time employment, summer or temporary employment and military service (show rank and date of discharge). If necessary, you may attach additional sheets of paper in order to list all prior jobs held. Please continue to list the requested information in the format below. If you resume is attached, you still need to complete this section thoroughly. Resume attached?  yes  no

Employment Dates (Month/Year)      From:                      To:                      Company Name: \_\_\_\_\_  
Company Address & Phone #: \_\_\_\_\_  
Salary Start:                      Salary Final:                      Position: \_\_\_\_\_  
Supervisor's Name:                      Reason for Leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_  
\_\_\_\_\_

Employment Dates (Month/Year)      From:                      To:                      Company Name: \_\_\_\_\_  
Company Address & Phone #: \_\_\_\_\_  
Salary Start:                      Salary Final:                      Position: \_\_\_\_\_  
Supervisor's Name:                      Reason for Leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_  
\_\_\_\_\_

Employment Dates (Month/Year)      From:                      To:                      Company Name: \_\_\_\_\_  
Company Address & Phone #: \_\_\_\_\_  
Salary Start:                      Salary Final:                      Position: \_\_\_\_\_  
Supervisor's Name:                      Reason for Leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_  
\_\_\_\_\_

Employment Dates (Month/Year)      From:                      To:                      Company Name: \_\_\_\_\_  
Company Address & Phone #: \_\_\_\_\_  
Salary Start:                      Salary Final:                      Position: \_\_\_\_\_  
Supervisor's Name:                      Reason for Leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_  
\_\_\_\_\_

GENERAL INFORMATION

All applicants should answer this question EXCEPT applicants seeking employment in California, Colorado, Hawaii, Massachusetts, New Jersey, Ohio and Wisconsin. Have you been convicted of a felony within the last seven (7) years?  yes  no If yes, please explain.

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Note: Conviction of a felony will not necessarily disqualify you from employment. Factors such as age at the time of offense, date, seriousness and nature of the offense, and rehabilitation will be taken into account.

Only for applicants seeking employment in California.

Have you ever been convicted of a crime, except for convictions of crimes involving marijuana dating more than two (2) years ago, that was not expunged from your record, and did not result in referral to, or participation in, any pretrial or post-trial diversion program?  yes  no

If yes, please explain.

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Note: Conviction of a crime will not necessarily disqualify you from employment. Factors such as age at the time of offense, date, seriousness and nature of the offense, and rehabilitation will be taken into account.

Are you presently out on bail or on your own recognizance pending trial?  yes  no If yes, please explain.

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Only for applicants seeking employment in Florida.

Have you ever been convicted of a crime, excluding minor traffic offenses?  yes  no

If yes, state offense, date, court, location, disposition of case, and any rehabilitation.

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Note: Conviction of a crime will not necessarily disqualify you from employment. The above factors will be taken into consideration in determining the effect on your suitability for employment.

Has a court of law ever withheld adjudication for a crime for which you were charged?  yes  no

If yes, state offense, date, court, location, disposition of case, and any rehabilitation.

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Note: A courts adjudication of guilt being withheld will not necessarily disqualify you from employment. The above factors will be taken into consideration in determining the effect on your suitability for employment.

All applicants - for positions requiring driving:

Do you have a valid driver's license?  yes  no License #: State license issued: Expiration date:

Has your driver's license ever been revoked?  yes  no If yes, state date and reason for revocation.

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